UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
BOARD MINUTES OF OCTOBER 31, 2024 MEETING

MEMBERS PRESENT: Fern Rissman, Barb Collins, Brandi Crozier, Darla Kelchen, Ray Peterson, Tim Burrack, Brett Devore, Leon Griebenow, Darla Recker, Alison Holten, Pat Murray, Peggy Lensing, Nina Taylor, and Mark Vick.

MEMBERS ABSENT: Dennis Keatley, Jack Knight, Bruce Lehmann, Tim Lecander, and Shirley Vermace

OTHERS PRESENT: Rachelle Howe, Karen Cooper-Frana, and Diana Johnson

Chair Holten called the meeting to order at 1:00 pm. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval by Peterson; seconded by Vick. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the meeting minutes of the August 29, 2024, meeting. A motion was made for approval by Peterson; seconded by Murray. No further discussion. Motion carried unanimously.

DISBURSEMENTS: Cooper-Frana presented the list of disbursements from July 1, 2024 to September 30, 2024 to the board for review. A motion was made by Kelchen; seconded by Devore to approve these disbursements for UERPC. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Cooper-Frana also presented the treasurer's report to the board for review. A motion was made by Vick; seconded by Peterson to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

NOMINATION COMMITTEE: Several commission members are completing their terms at the end of the calendar year. A motion was made by Peterson, seconded by Devore to form a nominating committee of Holten, Vick, and the Executive Director to nominate the 2025 slate of officers. No further discussion. Motion carried unanimously.

PERSONNEL POLICY: Howe presented a small insurance update to the personnel policy after discussions with the insurance representative. A motion was made by Murray; seconded by Rissman to approve this update. No further discussion. Motion carried unanimously.

EXECUTIVE DIRECTOR UPDATE: Howe prepared a director's report and sent it within the board packets. She highlighted the recent work on three audits within the agency, her attendance at the latest NADO conference in New Orleans, the partnership with NICC on LEAD (leadership) training and the upcoming legislative event to be held in December in Cresco.

FLOOR ITEMS: There was no floor items discussed.

NEXT MEETING: The next meeting is scheduled for Thursday, January 23, 2025, at 1:00 pm or as called by the Chair.

ADJOURNMENT: Motion by Kelchen; seconded by Vick to adjourn the meeting. No further discussion. Motion carried unanimously. The meeting adjourned at 1:22 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary