UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
EXECUTIVE BOARD MINUTES OF MAY 22, 2025 MEETING

MEMBERS PRESENT: Dennis Keatley, Ray Peterson, Bruce Lehmann, Leon Griebenow, Shirley Vermace and Mark Vick

MEMBERS ABSENT: Pat Murray

OTHERS PRESENT: Rachelle Howe and Diana Johnson

Chair Vermace called the meeting to order at 12:30 pm. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. The motion was made by Keatley; seconded by Lehmann. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of January 23, 2025, executive board meeting. Motion by Peterson; seconded by Vick. No further discussion. Motion carried unanimously.

EXECUTIVE DIRECTOR REVIEW: Vermace explained that she and Lehmann had conducted a performance review with Howe in April. She distributed handouts to the board members outlining that Howe continues to fulfill the responsibilities of the Housing Department Head, in addition to her role as Executive Director. The board also discussed the salaries of executive directors at other councils of governments across the state with similar geographic profiles to UERPC. Vermace proposed a $6,000 raise for Howe, representing a 5% salary increase. A motion was made by Griebenow; seconded by Vick to approve a $6,000 raise to Howe's salary. No further discussion. Motion carried with Peterson voting nay.

EXECUTIVE DIRECTOR REPORT: There was no Executive Director report presented.

FLOOR ITEMS: There were no floor items.

NEXT MEETING: There was no date scheduled for the next Executive Board meeting.

ADJOURNMENT: Motion by Keatley; seconded by Vick to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 12:52 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary