UERHA Board Minutes
Thursday, March 24, 2026, 1:00 p.m.

Present: Jason Passmore, Dan Byrnes, Jane Tibbals, Mary Ann Humpal, Joe Pisney, Shannon Gebel, Sarah Snitker, Ashley Goltz, Pam Wendel, and Josh Uhlenhake; Online: Mary Engstrom, Michelle Meyer, Charles Carroll, Randee Koenig, Steve Roach, Teresa Severson, Mike Tucker, and Bonnie Basemann; Others present: Rachelle Howe, Karine Guese, Connie Looney, Crystal Wagner, Jodi Emery, and Lori Quam. Absent: Ray Peterson, Shirley Vermace, Mark Schmitt, Sheila Bullerman, and Jeff Bunn.

CALL TO ORDER: Passmore called the meeting to order at 1:04 p.m.

AGENDA APPROVAL: A motion to approve the agenda was made by Pisney and seconded by Gebel. The motion passed unanimously.

APPROVAL OF MINUTES FROM January 8, 2026: A motion to approve the minutes was made by Roach and seconded by Snitker. The motion passed unanimously.

CONSIDER APPROVAL OF BOARD APPOINTMENTS – Dale Mauss is replacing Debra Stantic, Mary Engstrom, Michelle Meyer, Pam Wendell is replacing Jason Passmore for Chester, Randee Koenig, Steve Roach, Jane Tibbals, Jason Passmore is replacing Amy Bouska, Mary Ann Humpal, and Tom Clark replacing Dan Byrnes: A motion to approve the board appointments was made by Gebel and seconded by Roach. The motion passed unanimously.

CONSIDER APPROVAL OF 2026 ELECTION OF OFFICERS/EXECUTIVE COMMITTEE – 2025 executive board was Dan Byrnes, Charles Carroll, Jason Passmore (Chair), Michelle Elsbernd, and Steve Roach (Vice Chair): A motion to approve the election of officers/executive committee for 2026 Tom Clark, Charles Carroll, Jason Passmore (Chair), Michelle Elsbernd, and Steve Roach (Vice Chair) was made by Humpal and seconded by Pisney. The motion passed unanimously.

CONSIDER APPROVAL OF CIVIL RIGHT CERTIFICATION FOR AGENCY PLAN – Rachelle Howe: A motion to approve the civil right certification was made by Gebel and seconded by Snitker. The motion passed unanimously.

FINANCIAL REPORT: Emery shared the financial report. We are 67% into the year and coming in under budget. A motion to approve the financials was made by Humpal and seconded by Roach. The motion passed unanimously.

CONSIDER APPROVAL OF DISBURSEMENTS FOR December 2025, January and February 2026: Emery shared. A motion to approve the disbursements was made by Gebel and seconded by Humpal. The motion passed unanimously.

Howe shared that Kayla Miller had left to pursue a housing position at NEICAC. Crystal Wagner was introduced as her replacement and welcomed. Her employment started yesterday. Passmore recognized Guese's promotion to Housing Department Head.

PROGRAM STATUS REPORT: Guese shared the program status report (see attached). Congress has approved funding; it's just not allocated yet. The shortfall may be released in April. A discussion was held regarding the shortfall and vouchers. Quam shared the waitlist currently has 303 online and 32 paper applications.

FLOOR ITEMS: Updates were given on NE Iowa Business Network's marketing videos. Passmore mentioned the video would showcase slow paced, safe living, job opportunities and housing in our area. Snitker mentioned Waukon is certified as a thriving community within IEDA.

SCHEDULE NEXT RHA BOARD MEETING: The next meeting is scheduled for Tuesday, June 16, 2026. Howe will get back to the board on the time. All meetings have a new law that requires offering an online option.

ADJOURNMENT: A motion to adjourn was made by Gebel at 1:33 p.m. and seconded by Snitker. The motion passed unanimously.

Submitted by,
Lori Quam, Board Secretary