UERHA Board Minutes
Thursday, June 16, 2026, 2:30 p.m.

Present: Mary Ann Humpal, Mary Engstrom, Joe Pisney, Shannon Gebel, Josh Uhlenhake, Charles Carroll, Mark Schmitt, and Tom Clark for Allamakee County; Online: Jason Passmore and Steve Roach; Others present: Rachelle Howe, Karine Guese, Connie Looney, Crystal Wagner, Jodi Emery, and Lori Quam. Absent: Jane Tibbals, Bonnie Basemann, Dan Byrnes, Michelle Meyer, Sarah Snitker, Randee Koenig, Ashley Goltz, Teresa Severson, Mike Tucker, Pam Wendel, Ray Peterson, Shirley Vermace, Dale Mauss, Sheila Bullerman, and Jeff Bunn.

CALL TO ORDER: Passmore called the meeting to order at 2:45 p.m. The delay was due to technical difficulties online.

AGENDA APPROVAL: A motion to approve the agenda was made by Schmitt and seconded by Gebel. The motion passed unanimously.

APPROVAL OF MINUTES FROM March 24, 2026: A motion to approve the minutes was made by Roach and seconded by Pisney. The motion passed unanimously.

FINANCIAL REPORT: Emery shared financials as of 4/30/26, 83% of the year. Various categories were discussed; overall expenses are at 77% of the budgeted annual amount. Income is on track at 83% for the year. A motion to approve the financials was made by Gebel and seconded by Roach. The motion passed unanimously.

CONSIDER APPROVAL OF DISBURSEMENTS FOR March 2026 and April 2026: Emery shared disbursements for March and April. A motion to approve the disbursements was made by Roach and seconded by Humpal. The motion passed unanimously.

CONSIDER APPROVAL OF FY 2027 BUDGET: Emery shared the FY27 budget with a comparison from FY26. An increase of 1.2% is expected for income. A decrease of 2.5% is expected for expenses. A motion to approve the budget was made by Schmitt and seconded by Gebel. The motion passed unanimously.

CONSIDER APPROVAL OF UPDATED MODEL ADMINISTRATIVE PLAN (2/26): Guese shared that the Administrative Plan had been delayed and updated numerous times by HOTMA due to changes. A motion to approve the updated Model Administrative Plan was made by Humpal and seconded by Roach. The motion passed unanimously.

PROGRAM STATUS REPORT: Guese shared the program status report and noted a correction of 2 ports, instead of 1, being billed starting July 1, 2026. The shortfall has been released. We will start with absorbing 1 port we are currently billing for, then the 10 that were being processed in January 2025, then pull 50 from the top of the waitlist. We need to increase our numbers.

Roach asked if we could expedite this process by emailing. Guese stated we could email, but mail is easiest for documentation.

FLOOR ITEMS: None

SCHEDULE NEXT RHA BOARD MEETING: The next meeting is scheduled for Tuesday, August 18, 2026. Howe will get back to the board on the time.

ADJOURNMENT: A motion to adjourn was made by Humpal at 3:09 p.m. and seconded by Gebel. The motion passed unanimously.

Submitted by,
Lori Quam, Board Secretary